

ATTACHMENT A
MINUTES OF SEPTEMBER 25, 2024



KCAPTA

Kings County Area Public Transit Agency

610 W. 7th St. • Hanford, CA 93230 • (559) 852-2692 • www.kartbus.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, or please contact the Clerk of the Board at (559) 852-4623, by 4:00 p.m. on the Monday prior to this meeting. Agenda backup information and any public records provided to the board after the posting of the agenda for this meeting will be available for public review at 610 W. 7th Street, Hanford, CA. 93230

Action Summary Hybrid Meeting: Virtual or In-Person Regular Meeting

Meeting Date: September 25, 2024

Time: 2:00 PM

In Person: Board Chambers-Admin Bldg. 1, Kings Co Gov't Center Avenal City Hall, Conference Room
1400 W. Lacey Blvd, Hanford, CA 93230 919 Skyline Blvd.
Hanford, CA 93230 Avenal, CA 93204

Virtual: Zoom Meeting

KCAPTA Board: Joe Neves, Kings County Supervisor
David Orth, Lemoore City Council
Doug Verboon, Kings County Supervisor
Alvaro Preciado, Avenal City Council
Martin Devine, City of Hanford

Staff: Angie Dow, Executive Director
Heather Corder, Accountant-absent
Geneieve Morales, Transit Assistant
Oscar Gonzalez, Facilities & Fleet Specialist
Mark Pedreiro, Transit Manager

Legal Counsel: Ken Richardson, Legal Counsel

Visitors: MV: Craig Wilson, Robyn Reeves, Jared Raper, Tiffany Gwin, Romero KCAG: Terri King, Teresa Nickell, IT-Kings County, City of Lemoore Mayor, Patricia Mathews, Anne Talley, Lorena Mendable from DOT/Caltrans

KINGS COUNTY AREA PUBLIC MEETING PROTOCOL

KCAPTA hereby provides notice that effective March 1, 2022, it will return to in-person and public meetings.

Members of the public who wish to participate in this meeting can do so in one of the following three ways: (1) by attending the meeting in person, (2) via Zoom Meeting, or (3) by submitting written comments on any matter within the KCAPTA Board's subject matter jurisdiction, regardless of whether it is on the agenda for KCAPTA's consideration or action and those written comments will be entered into the administrative record of the meeting.

To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAPTA Office no later than 11:00 a.m. on the day of the noticed meeting. To submit written comments by email, please forward them to info@kartbus.org. To submit such comments by U.S. mail, please forward them to Clerk of the Board, KCAPTA at 610 W. 7th Street, Hanford, CA 93230.

1. **CALL TO ORDER:**

Roll Call-Clerk of the Board

5 Present (MD,JN,DO,DV,AP)

Zoom meeting recording not working for this item and item#2

2. **UNSCHEDULED APPEARANCES:**

Any person may directly address the Board at this time on any item on the agenda or on any other topics of interest to the public that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

Anne Talley, visitor/rider- Introduced herself to the board, and had a question about route 15- Visalia/Hanford and its run times. KCAPTA Transit Manager, Mark Pedreiro was asked to speak to her to answer any questions she might have. Mark spoke to her at the end of the meeting to clarify any misinformation she might have regarding Route 15- Visalia/Hanford. Mark gave her updates on times and days the route runs that were added.

STAFF REPORT

3. **CONSENT ITEM:**

A. *Summary Minutes of Meeting August 28, 2024*

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (MD,JN,PM,DV,AP)

4. **ADOPT RESOLUTION 25-02 SBI STATE OF GOOD REPAIR FUNDS (Heather Corder):**

The SGR Program will benefit the public by providing public transportation agencies with a consistent and expendable revenue source to invest in upgrading, repairing, and improving their agency's transportation infrastructure and transportation service.

The State Controllers Office (SCO) has tasked the California Division of Rail and Mass Transportations (Caltrans) with the management and administration of the SGR Program. Annual Transportation planning agencies, such as KCAG will be required to submit a list of proposed projects funded with SGR apportionment.

On August 1, 2024, the SCO released updated 2024-25 apportionments; KCAPTA will receive a total of \$240,158. As required, KCAPTA Staff has submitted the proposed project of CNG Bus Repair to SGR.

As an eligible recipient of the SGR Program funds, KCAPTA must submit a Resolution (25-02) that the Board agrees to comply with all conditions and requirements outlined in the Certification and Assurance and authorizes the Executive Director to execute all required documents of the SGR Program. This mainly is for engine repair/rehabilitation CNG repair in the next two years. This helps transit agencies to keep their assets in a state of good repair.

The Board Approve Resolution 25-02 authorizing the Executive Director to execute all required documents.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (MD,JN,PM,DV,AP)

5. **APPROVE SALE OF SURPLUS SERVICE TRUCK TO CITY OF AVENAL (Oscar Gonzalez):**

In August of 2024, KCAPTA's Board approved the surplus of the 2014 Ford F150.

The City of Avenal contacted staff, and they are seeking a work truck for their Animal Control fleet. The City of Avenal staff inspected the vehicle and submitted an offer of \$500 for the truck.

The Board approved the sale of the service truck to the City of Avenal for \$500 and authorized the Executive Director to proceed with the transaction.

ACTION: APPROVED AS PRESENTED 5 IN FAVOR (MD,JN,PM,DV,AP)

6. KART TRANSIT CENTER CONSTRUCTION UPDATE (Angie Dow):

Staff will provide a verbal report to the Board on the Status of the KART Transit Center Construction. This will include the following information:

- Schedule Update-completion date estimated to be August 2025
- Change Orders that will be presented to the Board in future meetings 93K to use for future change orders.
- The furniture and Equipment Budget that will be presented to the Board for approval in a future meeting budget will be brought to the board in October's board meeting.
- Overall Budget – is under budget if there are any savings it will be used for future infrastructure that is required and will use all local, state, and federal funds.

There have been some utility conflicts currently working with change orders. The Kings View building has some electrical problems regarding the design. Everyone is working with SCE and the City of Hanford to find solutions. The issues have been resolved and the cost will be divided with CM Construction a management, professional service that provides a project's owner(s) with effective management of the project's schedule, cost, quality, safety, and RRM architecture and engineering firm.

The trees have been pruned at the transit center, and KCAPTA will be responsible for taking care of the cost/labor per the City of Hanford ordinance, tenants are required to maintain pruning of trees and cover the cost. It has been completed with a cost of about \$6,000.

The sewer and gutter, have some elevation road problems where the sewer lines don't match the road elevation. The gutters on the roof will have to be redesigned so the water will flow towards Harris St, currently working together with the City of Hanford. The sewer lines are old and have to be re-surveyed and submitted to the City of Hanford. This will be an additional cost.

The infrastructure electrical bus must complete a design-build and will advertise in Jan'25, for a 10 million budget for this.

All federally funded transit must comply with ADA requirements when building. They must be ADA accessible and will have automatic doors and a waiting area located indoors. In addition, an outdoor waiting area will also be available.

For the bulb-out design for turning right-hand turn, we will be working with the City of Hanford to test the striping before any permanent design is done.

KART is planning on buying 4 buses 35' and 8 small buses which we will need to place our order soon. This is due to the Olympics that will take place in Los Angeles in 2028, and they will have a large order of buses that will need to be filled, since they are a large metropolitan area. Large buses are a 2-year delivery. Small buses fit 8 plus a wheelchair. The cost for large buses is 2 to 1 ratio compared to small buses, and even more, if they are large electric buses.

Information Only

7. MISCELLANEOUS COMMENTS FROM STAFF:

KCAPTA Staff:

Angie Dow, KCAPTA Executive Director:

1. A special presentation recognize 1st mini bus KARSON- a plaque will be placed at the new transit center and a picture in social media. Angie took a trip to Santa Maria to look at their buses and routes to compare them to ours. An idea Angie liked might be to use color headers in routes to help people who don't read English distinguish different routes.

Maria Ortiz- Nothing to Report.

Heather Corder, Accountant/Auditor: Nothing to report.

Mark Pedreiro, Transit Manager: Attended event Senior Day at Burris Park. Which was highly attended. There was food and entertainment-Elvis Presley was present. In October KART will doing outreaches at Lemoore College, Lemoore Heritage Park for National Nigh Out and in Kettleman City on the 24th for Public Safety Event.

Legal Counsel, Ken Richardson: Nothing to report.

Council Members:

Joe Neves, Board Chair Kings Co Brd of Supervisors:

Martin Devine: City of Hanford: There will be a four-way stop on 7 Street, and the signal lights will be removed. The 4-way stop will be on Harris, Douty, Irwin, and Reddington. A pop-up event will be held at Fulton Recycle from 3:00-4:00 pm tonight, 5:30-7:00 pm Civic Center, and tomorrow at 5:30 pm transportation plan related to pedestrian/bicycle networks where the public can make comments and there will also be a KJUG concert as well. Some more event happening tomorrow at 9:30 am at the Veterans Building, 12 noon at the Civic.

Alvaro Preciado: City of Avenal: Block party this evening from 5-8 pm at Avenal Skate Park there will be music, food, and an exhibition.

David Orth City of Lemoore: Tomorrow there will be a 100-year time capsule ceremony between 4-6 at Old City Hall. Had a meeting with the new City Manager, and everything is going well.

Doug Verboon, Kings County Brd of Supervisor: Valley Voices 8 counties take a trip to Washington D.C. to promote farmers products to market funding is based on miles. Will be meeting 7 congressmen in 48 hours. There will be some Air Board members who will be attending, including Alvarado Preciado. There will be discussions regarding transportation needs in the counties and completion of high-speed rail. We will start on Tuesday at the White House with an evening social. After this DOT, the Rail Administration talked about decongestion, double tracking, talking to senators, and also visiting the chambers. Overall, it was a good trip.

Operator's Perspective: Craig Wilson, Gen Manager – Annual CHP inspection went well, MV passed and got a sticker on the vehicle. This year every vehicle was found to be good if there are no issues then the bus gets a sticker. Craig will retire at the end of October and has put in a letter of intent to retire. This will be last board meeting he will attend.

The succession plan/transition is in place, Jared, MV Maintenance Manager will take his place and transition into general manager, and Romero will become maintenance manager. There is a mechanic in line to hire. All good. Thank you.

Angie presented a plaque to congratulate Craig on his retirement. When Craig started the General position, he transitioned from driver to General Manager. When he took over as General Manager there were a lot of problems. Craig has been a mentor to his staff. He is more than a leader, he increased morale and promoted within, a lot of qualities that are more than a general manager. The transition will be smooth. Craig has an amazing team, he improved transit, and improved morale, even when issues arise, he is very fair.

The next scheduled meeting will be on October 23, 2024, at 2:00 pm at the Board Chambers-Admin Bldg. 1, Kings Co Gov't Center.

There will be an item to discuss the Special December meeting and cancel the regular October and November meeting. It will be coordinated with KCAG. There will also be an item for the furniture/equipment budget for the new transit center.